

Going Online Class Series

Learn about different tools on the internet for staying in touch with people and for sharing, organizing and finding information

Thursday Evenings 5:30 pm -7:00 pm

Email: Move your email to the web where you can reach it from any computer. You will get set up with your own free email account. In many cases, you can keep using your existing email address. We will also cover adding attachments like photos to your email and creating an address book. **February 4 5:30 -7:00**

Online Tools Participants will set up a Google account and learn about all the free online services Google offers. Include a personal calendar, Google docs, gmail, Picassa, YouTube, news reader, home pages, blogs. There are other free online tools and alternatives to Google. We will explore some of these including home pages, calendars, scheduling, document creation, readers and photo storage. **February 11 5:30 -7:00**

Getting the News to come to You Ever hear of RSS? Its a new way for people get their news online. Learn how you can get regular updates of the news you want, as well new content on your favorite blogs, photo, video and other websites. We will explain how this time saver can get you the information you want and need without having to search the web to find it. **February 18 5:30 -7:00**

Blogs aka web logs: Why and how do I use one and how do I set one up? You will get your own blog set up during the class and learn how some people are making use of blogs for personal, family, volunteer and professional use. **February 25 5:30 -7:00**

Social Networks: Facebook: You can find friends and stay in contact using Facebook, a social networking web site allowing email, photos and... Class participants will learn about social networking while setting up a Facebook account, building a profile, and searching for friends. **March 4 5:30 -7:00**

Social Networks: MySpace. Find friends and stay in contact using MySpace, a social networking web site allowing email, photos and ...Class participants will learn about social networking while setting up a MySpace account, building a profile, and searching for friends. **March 11 5:30 -7:00**

Social Networks: Twitter. Not just for birds! Twitter is a "microblog" which allows you to post very short updates to your "followers" and "follow" other people's posts from either your computer or via text messages. Class participants will learn about social networking while setting up a Twitter account, learning about its features and tools to use it effectively for personal or business.purposes. .. **March 18 5:30 -7:00**

Reaching a local audience on the internet: There is the world wide web, but how do you reach people here in Grand Rapids about your business or community events? Learn how you can use the internet to publicize and promote your organization, business or activities to a local audience. Learn how to share your online content using Grand Rapids Community Internet and opportunities to target local audiences with various online advertising platforms from Google and Facebook. **March 25 5:30 -7:00**

Finding what you are looking for: Tips for efficient searching using both the internet and online databases. This will help you find what you are looking for without retrieving millions of irrelevant results. How do you know whether it is a good site? What is available through the Library but not on the internet? **April 8, 5:30-7:00**

Bonus Class courtesy of the Grand Rapids Area Library. No charge for registration.

Cost is \$40 for all 9 classes or \$10 per individual class.

Register online at www.getlearning.org or with ISD 318 Community Education 327-5730

All classes are in the ISD 318 Administration Building Computer Lab

Co-sponsored by the Grand Rapids Area Library, Community Education, and Grand Rapids Community Internet
(www.grandrapidscommunityinternet.org)